

SCHEDULE FOR INSTALLATIONS

The meeting should be called to order by the Installation Chairman. He announces the following :

1. Pledge to the Flag or National Anthem) 3 minutes.
2. Invocation

Chairman :
(2 min.) Welcome and Introduction of retiring President of Chapter.

Chairman :
(1 min.) Introduction of Retiring President of Lodge.

Retiring President of Lodge :
(5 min.) Farewell statement and presentation of District awards.

Chairman :
(1 min.) Introduction of Installing Officer.

Installing Officer :
(30 min.) 15 minute presentation
 15 minute installation ceremony as follows:

- I. (a) Discharges with the thanks of the District, Chapter and Lodge administrations thru the Retiring Presidents.
(b) Presents Presidential citations from the District to each
(c) Installs Retiring President of the Lodge as Chaplain, and Retiring President of Chapter as Counsellor.
2. Calls up for the purpose of installation - trustees, Secretaries, Treasurers, Guardian, Warden and Sentinel of both Lodge and Chapter.
3. Calls up for the purpose of installation - Vice-Presidents of both Lodge and Chapter.
4. Calls up both newly elected Presidents of Lodge and Chapter and with one charge, installs them in their respective positions in behalf of the Men's Grand Lodge and the Women's District.

Newly Installed Lodge President: Acceptance - Calls for Benediction.
(3 min.)

Chaplain: Benediction

An extended social hour should follow. This could include collation, entertainment and/or dancing, if desired.